



**BRE Certification and LPCB**  
**Application for Management Systems**  
**Certification and Red Book Listing**



Please complete and return this application form with any supporting documentation to:  
**BRE Certification Limited, Garston, Watford, WD25 9XX**

**This application is for Management Systems Certification to:** (tick as appropriate)

- ISO 9001:2000 (Quality)  ISO 14001:2004 (Environmental)   
OHSAS 18001:1999 (Health & Safety)   
FPC (Factory Production Control)

**PLEASE ANSWER ALL QUESTIONS THAT APPLY.**

**When applying for ISO 14001 or OHSAS 18001 please ensure that the supplementary questions at the end of this form are answered and that you provide any additional information requested. Failure to do so may result in a delay in processing your application.**

**Applicant Company**

Name:

Address:

Post Code:

Telephone:

Fax:

E-mail:

Name of Managing Director:

Name of Management Representative:

Company Registration Number:

VAT Number:

Legal Status:

**Details of location(s) to be assessed for under this application if different from above:**

(list on separate sheet if necessary)

Name:

Address:

Postcode:

Telephone:

Fax:

E-mail:

Name of Branch Manager:

Name of Management Representative:

Company Registration Number:

VAT Number:



# BRE Certification and LPCB

## Application for Management Systems Certification and Red Book Listing



<b>About your system:</b>				
Has a documented management system been established	Yes	..		
	No	..		
If Yes, how long has it been in operation?				
If No, when will it be completed?				
Has a full set of internal audits been conducted covering all aspects of the quality system against the standard for which assessment is required?	Yes	..		
	No	..		
If No, when will this be completed?				
Has the management system been assessed by any other bodies?	Yes	..		
	No	..		
If yes please name body, approximate date of assessment and supply a copy of the certificate, where appropriate.				
Where manufacturing is part of the scope to be assessed, is the production process:				
- Continuous	Yes	..	No	..
- Automated	Yes	..	No	..
- Specific to each product manufactured	Yes	..	No	..
Is the product or service the same or similar for each contract or is it tailored to meet individual requirements?				
Will you require a pre-assessment visit	Yes	..	No	..
When will you be ready for a full assessment?				

**What is the requested scope of assessment:** (tick as appropriate)

Design (ISO 9001 only)	..	Servicing and repair	..
Manufacture	..	Contract/project management	..
Fabrication	..	Research	..
Installation	..	Chemical storage	..
Training /consultancy	..	Fuel Storage	..
Distribution	..	Recycling	..
Commissioning	..	Waste	..
Other (please state)	..		

**What is the nature of your business activities and/or the product or service for which certification is required:**

**Please list the activities which are undertaken as part of the assessment scope and the corresponding standards and specifications.**

<u>Activity</u>	<u>Standard(s)/Specifications</u>



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Do you offer any products and or services which will not be covered by this certification? if yes please provide details	Yes .. No ..
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**Company size**

**Total number of employees at the facility to be assessed:**  
Please provide an organisation chart with a breakdown of numbers for each function or complete the following :

Breakdown:

Number in design	_____
Number in manufacture	_____
Number in fabrication	_____
Number in installation	_____
Number in commissioning	_____
Number in service and repair	_____
Number in contract/project management	_____
Number in research	_____
Number in training/consultancy	_____
Number in distribution	_____

**Any further details to support the application:**

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**Company Declaration**  
Authorised representative of Company:

I hereby confirm on behalf of..... (the Company), that the information contained in this document is correct, any changes in circumstances will be notified to BRE Certification in writing, and we accept and agree to abide by the following documents:

- a) Terms & Conditions PN 101 (all schemes)
- b) Scheme Document (SD 003 ISO 9000)(SD 005 ISO 14001) (SD 077 OHSAS 18001)
- c) Publication PN 110 (ISO 9000 only)
- d) Publication PN 111 (FPC only)

For companies operating in the fire and security areas with LPCB product or service approvals, our ISO 9001:2000 approval is given in the name of LPCB. Where companies do not have or require LPCB product or service certification then all certificates are issued in the name of BRE Certification.

It is also condition of certification that all companies certified will be listed in the 'Red Book Volume 2' and accept the charge(s) for listing(s) at the prevailing rate.

For those companies that require FPC only, listing in the 'Red Book Volume 2' is not mandatory but companies will be listed and a charge made at the prevailing rate unless they specifically request not to by ticking here	Please do not list my FPC <input type="radio"/>
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**Note: applications for FPC are subject to confirmation that an existing accredited ISO 9000 certificate, issued by an accredited body, is held by the applicant.**

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PLEASE SEE SUPPLEMENTARY QUESTIONS BELOW THAT MAY APPLY TO THIS APPLICATION



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**Supplementary information for ISO 14001 applications**

When will an uncontrolled copy of your environmental documentation be ready for formal documentation assessment ..... (this is called Stage 1 and is conducted on site).

Please provide the following documentation with your application. This will enable us to generate a quotation and to plan the pre-assessment and stage 1 visits:

- Environmental Policy
- Procedure for the identification of significance of aspects and impacts
- Procedure for identification of legal aspects
- List of objectives and targets and management programme(s) including timetables
- Copy of last management review meeting.

**What environmental authorisations, consents and permits apply to your company?**

**What are your environmental aspects and impacts arising from your products and services?**

- .. Emissions to air
- .. Releases to water
- .. Waste management
- .. Contamination of land
- .. Use of raw materials and natural resources
- .. Other local environmental and community issues

**Supplementary information for OHSAS 18001 applications**

Please provide the following documentation with your application. This will enable us to generate a quotation and to plan the pre-assessment and stage 1 visits:

- Health & Safety Policy
- The latest audit schedule covering H&S Management
- Copy of your last management review meeting

**Please answer the following questions:**

Do you have management control of the site (s) being assessed?	Yes	..
	No	..
Do you occupy the premises to be assessed with another company?	Yes	..
	No	..
Have you prepared and issued appropriately authorised documentation covering all of the requirements of OHSAS 18001?	Yes	..
	No	..
Please enclose a list of all key processes, the H&S legislation that you consider applies to your business operations and the locations these apply to e.g. Office, site, manufacturing	Enclosed	..
Who is your designated H&S representative? (please enclose CV or other evidence of competency in this field). Name:		